



Paparore School

Review Policy

The National Administration Guidelines 1993 requires the Board to follow sound governance and management practices involving curriculum. Documentation & Self-Review, Employer Responsibilities, Finance, Property, Health & Safety, and Administration requirements. To enable this to happen effectively Paparore School undertakes school reviews in line with its stated Mission and Charter Goals.

To this end the Board will develop a 4 year overview of "School Review". This is documentation in the school's Management Plan.

Guidelines:

- Paparore School Board of Trustees is organised according to clear Terms of Reference, Roles and Responsibilities and Meeting Procedures.
- Clear Policies, Procedures, Statements and Supporting Documents provide a framework by which the National Education Guidelines are implemented and reviewed.
- Programmes, Action Plans and Review Plans guide the Board and staff and enable them to plan developments.
- The Board will review its Charter, Policies, Procedures and Supporting Documents in a coherent and manageable timeframe.
- Each review will have a specific focus and be conducted over a relevant period of time.
- The results of each review will be reported to the Board.
- The school's Review Overview and Annual Development Plan will identify the focus for review.
- Evaluations of reviews provide the information necessary for giving future direction to the Board's operation.

Programme Review:

Systematic evaluation and review of school programmes can improve the quality of student's learning.

- ❑ Programme reviews will be led by those with the delegation in that area.
- ❑ Curriculum areas to be reviewed will be budgeted for adequately and include staff development, outside assistance and resourcing as necessary.
- ❑ The scope of the review will be determined as a staff, but there should be consideration of:
 - knowledge of Charter and Local Curriculum Goals
 - familiarity with New Zealand Curriculum Statements
 - present position of school in that area

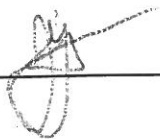
Reviews should include:

- successes, concerns, recommendations
- development of staff's beliefs about teaching and learning in the review area
- establishment of Assessment & Evaluation procedures

Reports will:

- identify strengths and areas for further development
- provide a basic implementation plan
- be presented to the Board at their conclusion

Signed: _____



Date: 21-9-2012